



MINUTES

Perry County Park District Board - Regular Meeting

March 9, 2026, 1:00 pm

Perry County District Library - Somerset, Ohio

117 W. Main St, Somerset, OH 43783

I. Call to Order

Mr. Moore called the meeting to order at 1:08pm.

II. Roll Call

Present: Mr. Moore; Ms. Oberhauser; Ms. Muetzel; Mr. Sharp; Ms. McAdams;

Absent: n/a

Staff: Ms. Bennett, PCPD Naturalist

Guests: Judge Cooperrider, PC Probate Judge; Jenny LaRue, PC Health Dept;
Christian Smith, member of the public

III. Comments from the public/guests and board members

Judge Cooperrider swore in new Board members, Cheryl Muetzel and Will Sharp to 3 year terms on the Park District Board of Park Commissioners.

The Judge also provided an update on Lily Pad Park status and the Thornville Multi-Use Trail construction (ODOT TAP grant). Bids specs will be going out soon. Trail construction will be in 2027.

Ms. LaRue discussed the upcoming Bike Buckeye Lake/PC Health Dept partnership on the 2026 Bike Rodeo scheduled for May 9, 10am. She offered the PCPD to set up an info table. The table and display should be set up by 9:30am. Expect to be done by 12noon. Ms. Bennett agreed to set up a table for PCPD at the event.

Mr. Smith advised that he is a resident of the county and came to hear more about the PCPD, its program offerings, and ball leagues in the county.

IV. Approve March Agenda Items / Request for additional or revised agenda items

Ms. Oberhauser moved, Ms. McAdams seconded, to approve the March 9, 2026, meeting agenda as amended, having rearranged at the Board's request, the public comments section to follow Roll Call, and become item III, to accommodate the swearing in of the new board members before the remaining portions of the meeting.

Motion carried.

V. Approval of Minutes

A. February 9, 2026, Regular Meeting

Ms. Oberhauser moved, Ms. McAdams seconded, to approve the February 9, 2026, regular meeting minutes as presented.

Motion carried.

VI. Financial Status of Park District and Approval of February Revenue and Expense Reports

A. Approval of February 2026 Revenue and Expense Reports

Ms. McAdams presented the February 2026 financial reports to the Board.

Ms. McAdams moved, Ms. Oberhauser seconded, to approve the February 2026 financial reports.

Motion carried

Ms. McAdams mentioned a funding possibility, but advised further research is necessary to determine if it is viable for the Board to pursue.

VII. Old Business

A. Perry County park and recreation map project update

Mr. Moore advised that the work on the map by the college students has come to an end due to the end of the class by the students. He will reach out to the County Engineer's office to see if they are still available to assist with the GIS aspect of the project.

Mr. Moore will reach out to the PC Commissioners and/or Tourism Bureau to discuss collaboration on the recreation map.

B. Bylaws Revision, Strategic Plan, and Personnel Manual Review Projects

Ms. McAdams noted that per the January meeting, further discussion had been put on hold until a full board was again in place. Now that the board has five members again, it will revisit these projects at future meetings and proceed.

C. Fundraising

The Board discussed the need for fundraising ideas and projects. Mr. Moore told new board members about the Fundraising Tool Kit he had come across and shared previously with the Board. The "toolkit" documents will be provided to new board members.

The Board revisited the idea of setting up a meeting with the Foundation of Appalachia (FAO) to further discuss setting up an "Acorn Fund" to receive donations from the public. The Board determined that a special meeting would be more appropriate for this purpose, instead of extending a regular board meeting and suggested having FAO talk with us in-person or virtually. Ms. McAdams will reach out to the FAO.

D. Adopt-a-trail partnership with Buckeye Trail Association
Mr. Moore advised that he spoke with Buckeye Trail Association's New Straitsville coordinator, Anne Furst, and confirmed that they are interested in partnering with PCPD for activities and programs on a spur trail near New Straitsville. Mr. Moore will try to visit the trail soon and report back to the Board.

E. School/Organization/Private Program Pricing Proposal update
Ms. Bennett advised that she spoke to several schools, the 4-H Club, and the Perry County Library and received positive feedback and support for the new program pricing schedule proposed at the February meeting.

Ms. Oberhauser moved, Ms. McAdams seconded, to approve the proposed school/organization/private program fee schedule as presented, and to include discretionary approval by Board Chair for reduced or waived fee, with full board acknowledgment to follow at the next board meeting.

Motion carried.

Mr. Sharp asked Ms. Bennett if she could provide a list of all programs presented in the past year.

VIII. New Business

A. Budget Adjustment

Ms. McAdams advised that she had met with Deputy Auditor Chad Strohl to discuss possible budget adjustments to address a funding shortfall. Ms. McAdams provided the resulting adjustment recommendation to the Board. Discussion followed.

Ms. McAdams moved, Ms. Oberhauser seconded, to approve and implement the recommended budget adjustments.

Motion carried.

Ms. McAdams will submit the appropriate forms to the Auditor's Office.

B. HB 96/ORC 9.64 Political Subdivision Cybersecurity Compliance

Ms. McAdams presented board members with information on HB 96/ORC 9.64 Political Subdivision Cybersecurity Compliance and the July 1, 2026, deadline. A sample policy was reviewed.

Ms. Muetzel will review the HB 96 requirements and begin drafting a Cybersecurity Compliance Policy for PCPD.

IX. Programming Report

A. Programs

1. Recent

*Feb 14 - Sweeheart hike, Ludowici

- *Mar 2 - 3 Keys to Business Success training - SBDC
- *Mar 4 - Facebook for Business Part 2 training - SBDC

2. Upcoming

- *Mar 10 - OPRA Property Tax Primer webinar
- *Mar 11 - Wildlife Conference
- *Mar 11 - Facebook for Business Part 3 training - SBDC
- *Mar 12 - WHIZ interview
- *Mar 12 - Woodcock Watch, Glenford Fort Preserve
- *Mar 17 - Accounting You Need to Know training - SBDC
- *Mar 18 - Instagram for Business Part 1 - SBDC
- *Mar 18 - Tyke Hike, Glenford Fort Preserve
- *Mar 19 - Woodcock Wath, Wilson Mound
- *Mar 21 - Tecumseh Theater event
- *Mar 25 - Instagram for Business Part 2 - SBDC
- *Mar 25 - Health Network meeting
- *Mar 26 - Woodcock Watch, Ludowici
- *Mar 31 - Coffee with the Commissioners
- *Apr 9 - WHIZ Interview
- *Apr 15 - Tyke Hike
- *Apr 16 - OPRA Park District Section Meeting, Spring Hollow Lodge, Cols
- *Apr 18 - Night Hike, Ludowici
- *Apr 28 - Coffee with the Commissioners

B. Other Updates

1. Marketing

- *Ms. Bennett discussed some of the info gained from recent SBDC trainings. She advised that her Spring program newsletter would be published soon.

2. Other

- *Ms. Bennett invited board members to attend the Mar 11 Wildlife Conference in Columbus with her.

X. Adjournment

Mr. Moore moved, Ms. Oberhauser seconded, to adjourn the meeting.

Motion carried.

Meeting adjourned at 3:41pm

Next Regular Meeting - Monday, April 13, 2026, 1:00 pm

Location: Perry County District Library - Somerset

117 W. Main St, Somerset, OH 4378

Reminder: 2026 Park Board Meetings will be held at the PC Public Library - Somerset Branch unless otherwise published