



MINUTES

Perry County Park District Board - Regular Meeting

February 9, 2026, 1:00 pm

Perry County District Library - Somerset, Ohio

117 W. Main St, Somerset, OH 43783

- I. Call to Order
Mr. Moore called the meeting to order at 1:01pm.

- II. Roll Call
Present: Mr. Moore; Ms. Oberhauser; Ms. McAdams; (two vacancies)
Absent:
Staff: Ms. Bennett, PCPD Naturalist
Guests: Board member position applicants: Betty Cayton, Will Sharp, Cheryl Muetzel (arrived at 3pm)

- III. Approve February Agenda Items / Request for additional or revised agenda items
Ms. McAdams moved, Ms. Oberhauser seconded, to approve the February 9, 2026, meeting agenda as amended. Mr. Moore requested that two items be added to New Business:
Item A: Ohio 250 and Item B: OPRA Mentor Program.
Ms. McAdams requested the addition of one item to New Business:
Item C: Virtual Meeting Policy.
Ms. Bennett requested the addition of one item to New Business:
Item D: School Program Pricing Proposal and Review
Motion carried.

- IV. Approval of Minutes
 - A. January 12, 2026, Regular Meeting
Mr. Moore moved, Ms. Oberhauser seconded to approve the January 12, 2026, regular meeting minutes as presented.
Motion carried.

- V. Financial Status of Park District and Approval of January Revenue and Expense Reports
 - A. Approval of January 2026 Revenue and Expense Reports
Ms. McAdams presented the January 2026 financial reports to the Board.
Mr. Moore moved, Ms. Oberhauser seconded to approve the January 2026 financial reports.
Motion carried

Ms. McAdams noted that due to the budget appropriation adjustments being considered, we had held off on submitting payment for OPRA memberships and Bonds until it could be discussed at the board meeting. The Board discussed and

directed Ms. McAdams to proceed with paying OPRA membership dues and the bonds for Ms. McAdams and Ms. Oberhauser, noting that two more bonds will be needed soon when the board vacancies are filled, and two new board members were seated.

Ms. McAdams provided the Board with information on the Local Government Fund.

VI. Comments from the public/guests and board members

McAdams advised that Ohio HB 96 regarding Cybersecurity Compliance impacts the Park District and the deadline for having a cybersecurity policy and program in place is July 1, 2026. Ms. McAdams will bring info to review and discuss at the March meeting.

Mr. Moore welcomed Board member position applicants Betty Cayton and Will Sharp to the meeting.

VII. Old Business

A. Perry County park and recreation map update

Mr. Moore advised that he was waiting on a response from the lead Ohio University professor and the one student left on the project, explaining the other student(s) were no longer in the class.

B. Bylaws Revision, Strategic Plan, and Personnel Manual Review Projects

Ms. McAdams noted that per the January meeting, further discussion was on hold until a full board is again in place.

C. Fundraising

Ms. McAdams noted that per the January meeting, further discussion was on hold until a full board is again in place.

VIII. New Business

A. Ohio 250 Celebration

Mr. Moore discussed a possible idea for PCPD for the America/Ohio 250 celebration focusing on the history of Zane's Trace. He will look into some details further and report back.

B. OPRA Mentor Program

Mr. Moore and Ms. Bennett discussed the OPRA Mentor Program and whether it was something suitable for PCPD. After further discussion, it was decided it was not a fit at this time.

C. Virtual Meetings - policy needed

McAdams handed out info on House Bill 257, which went into effect on April 9, 2025, allowing public bodies to hold virtual meetings (with some restrictions) and sample policies from other park districts, including Cleveland MetroParks, for Board

Members to review. The Board will discuss further at a future meeting and propose a policy for PCPD.

D. School Program Pricing Proposal

Ms. Bennett presented the board with a proposal for revised program fees for school programs. The Board discussed the proposal and asked Ms. Bennett to review the proposed fee schedule with several of her contacts at the schools and get their thoughts.

IX. Programming Report

A. Programs and Activities

Upcoming

- Feb 11 - "YouTube channel" webinar - SBDC (Small Business Development Centers)
- Feb 12 - WHIZ segment - Backyard Bird Feeding
- Feb 13 - Science Fair judge at Somerset Elementary
- Feb 14 - Sweetheart Hike & Full Moon Stroll - Ludowici
- Feb 18 - Tike Hike - Glenford Fort (will be monthly)
- Feb 18 - Facebook for Business Part 1 training - SBDC
- Feb 24 - Coffee with the Commissioners
- Feb 26 - Business Financials Training - SBDC
- Mar 2 - 3 Keys to Business Success training - SBDC
- Mar 4 - Facebook for Business Part 2 training - SBDC
- Mar 10 - OPRA Property Tax Primer webinar
- Mar 11 - Wildlife Conference

B. Other Updates

1. Marketing

Ms. Bennett advised that the spring newsletter/program guide will be out soon.

2. Other

Board approved expenditure of fee for Wildlife Conference on Mar 11 (\$40 on credit card with \$10 anticipated for parking).

Ms. Bennett advised she was awarded an "Organizational Leadership" scholarship from FAO (Foundation for Appalachian Ohio) to apply towards her Masters program.

X. Executive Session ORC 121.22(G)(1) - for the purpose of considering the appointment of a public official.

A. Mr. Moore moved, Ms. Oberhauser seconded, to enter into executive session pursuant to ORC 121.22(G)(1) for the purpose of discussing the appointment of a public official.

Roll call vote: Scott Moore-yes; Ms. Oberhauser-yes; Tami McAdams-yes

Entered executive session at 1:59PM.

Board Applicant Ms. Cayton was invited into the executive session.

Ms. Cayton left and Board Applicant Will Sharp was invited into the executive session.

Mr. Sharp left and Board Applicant Cheryl Muetzel was invited into the executive session.

Board Applicant Cheryl Muetzel left the executive session.

The Board returned to regular session at 4:30PM.

The Board requested that Ms. McAdams communicate with Judge Cooperrider and provide the results from the interviews with the board position applicants.

XI. Adjournment

Ms. Oberhauser moved, Ms. McAdams seconded, to adjourn the meeting.

Motion carried.

Meeting adjourned at 4:32pm

Next Regular Meeting - Monday, March 9, 2026, 1:00 pm

Location: Perry County District Library - Somerset

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Reminder: 2026 Park Board Meetings will be held at the PC Public Library - Somerset Branch unless otherwise published