



MINUTES

Perry County Park District Board - Regular Meeting

October 20, 2025, 1:00 pm

Tecumseh Commons/Tecumseh Theater

116 Main St, Shawnee, OH Shawnee, Ohio

- I. Call to Order
Mr. Redfern called the meeting to order at 1:00 pm.

- II. Roll Call
Present: Ms. Oberhauser; Ms. McAdams; Mr. Redfern
Absent: Mr. Moore; Mr. Coll;
Staff: Ms. Bennett - PCPD Naturalist
Guests: n/a

- III. Comments from the public/guests and board members
None

- IV. Approve October Agenda Items / Request for additional or revised agenda items
Ms. McAdams moved, Ms. Oberhauser seconded, to approve the October 20, 2025, meeting agenda as presented.
Motion carried.

- V. Approval of Minutes
 - A. September 8, 2025, Regular Meeting
Ms. Oberhauser moved, Ms. McAdams seconded to approve the September 8, 2025, regular meeting minutes as presented.
Motion carried.

 - B. September 23, 2025 Special Meeting
Ms. McAdams moved, Ms. Oberhauser seconded to approve the September 23, 2025, special meeting minutes as presented.
Motion carried.

- VI. Financial Status of Park District
 - A. Approval of September Revenue and Expense Reports
Ms. McAdams presented the September financial reports to the Board.
Mr. Redfern moved, Ms. Oberhauser seconded, to approve the September 2025 financial reports.
Motion carried

Ms. McAdams advised the board of fund transfers between expense lines and appropriations of funds into expense lines to cover upcoming expenses. The fund movements were requested and approved by the PC Commissioners and were executed by the PC Auditor's Office and are as follows:

Ms. McAdams met in September with the PC Administrator Jim Stroup, and he determined that a total of \$736.41 was available for appropriation to expense/spending lines.

Appropriation of a total of \$736.00 was requested as follows:

\$236 to Reimbursement 2404-24-370-509400

\$500 to Supplies 2404-24-370-503000

Line Transfers requested:

#1

\$50

FROM

Licensing and Fees

2404-24-370-504600

TO

SUPPLIES

line: 2404-24-370-503000

=====

#2

\$300

FROM

MARKETING

2404-24-370-504900

TO

CONTRACTS

2404-24-370-504000

The funds will be used to pay for a public painting program at Somerset Artist Co-Op, pay for supplies to fulfill grant requirements, and reimburse employee mileage.

Ms. McAdams advised that the purchase order had been requested to reimburse Ms. Bennett for the recently approved mileage reimbursement.

VII. Old Business

A. Perry County Park and Recreation Map update

Ms. Bennett provided an update to the Board on the map project with Ohio University students. She advises that there are two students and two staff members working on the project. Their goal is to create 4-5 base map layers which may include trails and parking areas, green space, and historical points of interest, main roads, and streams.

Mr. Moore and Ms. Bennett will be providing the students with GPS coordinates and will be meeting regularly with the students to receive updates on project progress. The students may be invited to attend the December board meeting to discuss details of the project.

B. Bylaws Revision and Strategic Plan updates

No report or discussion at this meeting. The Board confirmed a Special Meeting date for Nov 3, 3pm at the Somerset Library to work on revision of the PCPD bylaws document.

C. 2026 Budget Request Approval Discussion

Ms. McAdams advised the Board that she had received info from the State Auditor's office regarding expected audit cost. They advised that based on the limited financial activity of the Park District for the two year audit period, they expect the PCPD to qualify for a reduced-services basic audit engagement. If this is the final determination that is made, an estimated cost for the audit would be \$1,000. The Board reviewed the draft budget request prepared at the special board meeting on September 23, adjusted the expected state audit fee, and finalized the budget request document for submission to the PC Commissioners.

Ms. McAdams moved, Mr. Redfern seconded, to approve the Budget Request compiled by the Board.

Motion carried.

Ms. McAdams advised that the Budget Meeting with the PC Commissioners is scheduled for Wednesday, October 22 at 9:30am. She asked Ms. Bennett to attend and asked the other Board members present if at least one of them was available to attend with herself and Ms. Bennett. Mr. Redfern advised he will attend. Ms. Oberhauser advised she will try to attend as well. Ms. McAdams will submit the final budget request document to PC Administrator Jim Stroup.

VIII. New Business

A. November meeting location -change to Somerset Library

Ms. McAdams confirmed the November meeting date and location. It was to have been New Lexington but was changed to Somerset at the Board's request. Ms. McAdams will publish the appropriate public notices regarding the special meeting.

B. Honey Creek property Clean Ohio Grant - Letter of Support

Ms. McAdams advised that Mr. Moore had provided letter of support in September, on behalf of the PCPD board, to Buckeye Lake for Tomorrow, regarding the Honey Creek property Clean Ohio Grant application. Ms. McAdams also provided an update from Buckeye Lake for Tomorrow on the status of the grant application.

IX. Programming Report

A. Programs & Events

1. Recent programs and attended events included:

- a) 9/9 Critter Care
- b) 9/11 WHIZ Fall Flowers
- c) 9/15 Partnership, grant-funded program with the Library on birds, at Glenford Fort or Somerset Library
- d) 9/15 Spider program at Glenford Fort
- e) 9/16 Board Series (OPRA) - Land purchases
- f) 9/20 Stream Study program
- g) 9/25 Appalachian stories conference
- h) 9/27 Blue Blaze Festival
- i) 9/28 Plein Air Ludowici
- j) 9/29 Ms. Bennett and Mr. Moore met with OU GIS mapping students
- k) 10/3 PC Courthouse opening
- l) 10/9 WHIZ - did two segments: pumpkin carving and spiders
- m) 10/10 Naturalist gathering at Glenford Fort
- n) 10/13 Second meeting with OU GIS mapping students
- o) 10/14 Critter Care
- p) 10/18 Tunnel Hill hike program

2. Upcoming programs and events, including:

- a) 10/21 Stink-O-lantern
- b) 10/26 Plein Air - Glenford Fort
- c) 10/30 PC employee Safety Training
- d) 10/30 New Lex after-school programs (2) - spiders
- e) 11/1 Bird Hike - Ludowici
- f) 11/3 Somerset Artist Co-Op painting program (OAC Grant funded)
- g) 11/6 & 7 Green Teachers Conference - Ms. Bennett presenting a program (How I Met Your Mother)
- h) 11/11 Critter Care
- i) 11/12 CORSA meeting
- j) 11/13 WHIZ

B. Other Updates, including:

1. The Board discussed status of ODNR grant supply orders. The Step Outside Grant supplies have been ordered and received, but for a few remaining items, with a value of approximately \$100. The Wildlife Education grant items are pending order from Acorn.

X. Adjournment

Mr. Redfern moved, Ms. Oberhauser seconded to adjourn the meeting.

Motion carried.

Next Regular Meeting - Monday, November 10, 2025, 1:00 pm

Location: Perry County Public Library, Somerset Branch
117 W Main St, Somerset, OH 43783, Ohio

Reminder:

2025 Park Board Meeting Locations

- | | |
|----------------------|---|
| A. Jan - March 2025 | Somerset |
| B. April - June 2025 | Corning/Junction City/Thornville) |
| C. July - Sept 2025 | New Lexington/New Straitsville/Roseville) |
| D. Oct - Dec 2025 | Shawnee/Somerset/Somerset) |