



MINUTES

Perry County Park District Board - Special Meeting
November 3, 2025 3:00 pm
Perry County Public Library, 117 W.Main St, Somerset, OH 43783

- I. Call to Order
Mr. Moore called the special meeting to order at 3:07 pm.
- II. Roll Call
Present: Scott Moore; Mr. Redfern; Jack Coll; Sue Oberhauser; Tami McAdams.
Absent: n/a
Staff: Jessie Bennett - PCPD Naturalist
Guests: n/a
- III. Approve Special Meeting Agenda Items/Request for additional/revised agenda items
Mr. Redfern moved, Ms. Oberhauser seconded, to approve the November 3, 2025, special meeting agenda as amended, adding, at Mr. Coll's request, discussion on Electronic Document Identification as Item V, and review of ORC 1545 ByLaws requirement section as Item VI.
- IV. Comments from the public/guests - none
- V. Electronic Document Identification
Mr. Coll suggested that board-created documents be marked so that draft and final versions were clearly identified in electronic or printed state.
 - A. Draft versions of documents "in progress" be marked with watermark "DRAFT".
 - B. Notation of document version by date in the footer of draft documents
 - C. Notation of document approval date in the footer of final documentsDiscussion followed. The Board agreed that it would be good practice to clearly identify draft documents in the future.
- VI. Review of ORC 1545 Bylaws Requirements
The Board reviewed and discussed the requirements of ORC 1545.09 pertaining to adoption and content of bylaws.
- VII. Bylaws Amendment Discussion
The Board reviewed the current bylaws and discussed recommended amendments.

Ms. McAdams will create a revised Bylaws document with the amendment recommendations agreed upon by the Board at this meeting. The amendments recommended so far will be reviewed at an upcoming meeting, and additional revisions will be discussed, if needed, prior to adoption by the Board.
- VIII. Adjournment
Mr. Redfern moved, Mr. Coll seconded, to adjourn the meeting.
Motion carried. Meeting adjourned at 5:16pm

Approved: 11/10/25