



MINUTES

Perry County Park District Board - Regular Meeting
September 8, 2025, 1:00 pm
William H Barker Community Center (aka Roseville Community Center)
13047 Karl Brown Rd, Roseville, OH 43777

- I. Call to Order
Mr. Moore called the meeting to order at 1:03pm

- II. Roll Call
Present: Mr. Moore; Ms. Oberhauser; Ms. McAdams; Mr. Coll; Mr. Redfern
Staff: Ms. Bennett - PCPD Naturalist
Guests:

- III. Comments from the public/guests and board members
TLM advised the Board that the proposed time for the Special meeting on Sept 23 had to be changed to 3pm due to availability of the meeting space at Somerset Library.

- IV. Approve September Agenda Items / Request for additional or revised agenda items
Ms. McAdams moved, Ms. Oberhauser seconded, to approve the September 8, 2025, meeting agenda as amended, to add at Ms. McAdams request, Old Business Item D, CORSA/Perry County meeting update.
Motion carried.

- V. Approval of Minutes
 - A. August 11, 2025, Regular Meeting
Mr. Coll moved, Mr. Redfern seconded to approve the August 11, 2025, regular meeting minutes as presented.
Motion carried.

- VI. Financial Status of Park District
 - A. Approval of August Revenue and Expense Reports
Ms. McAdams presented the August financial reports to the Board.
Mr. Coll moved, Mr. Redfern seconded, to approve the August 2025 financial reports.
Motion carried

Ms. Bennett and Ms. McAdams will discuss what items should be ordered from Amazon now using the Step Outside Grant funds, to get those items ordered in time to receive before Ms Bennett's Sept 20 program.

Ms. McAdams recommended that the Board implement getting the Board Chair or Vice Chair's signature on a copy of the approved minutes and financial reports each month, and also recommended this requirement be added to the ByLaws during revision.

Ms. McAdams moved, Mr. Redfern seconded that the monthly minutes and financial reports approved at each meeting will be signed by the Board Chairperson.
Motion carried.

The Board concurred that this practice will commence at this meeting.

VII. Old Business

A. Perry County park and recreation map update

Mr. Moore summarized to the board his last correspondence with the Ohio University professor from the GIS / Voinovich School. The professor says he has one student who must spend 20 hours per week on map-making for a class. She will be in touch with Mr. Moore. The professor advises there are also other students who are interested in the project. He will provide the student names and contact info to Mr. Moore.

B. Bylaws Revision and Strategic Plan updates

The Board set a date for a Special Meeting to work on the ByLaws revision, setting Nov 3, 3pm at the Somerset Library. Ms. McAdams will make the arrangements with the library and post meeting notices.

C. 2026 Budget Planning Preparation Discussion

The Board confirmed that it will hold a Special Meeting at Somerset Library on September 23, 3pm to discuss the 2026 budget. Ms. McAdams will confirm arrangements with the library and post meeting notices.

D. CORSA/Perry County Gov Meeting for Agency Employees & Representatives

Ms. McAdams advised the Board that there was an upcoming mandatory meeting on November 12 for county agencies, being held by CORSA (Perry County Government insurance company). The Board felt that at least one Board Member should attend along with Ms. Bennett. Ms. McAdams will RSVP that Ms. Bennett, Ms. Oberhauser, and Mr. Moore will attend, and that Mr. Coll and Ms. McAdams will possibly attend.

VIII. New Business

A. Tunnel Hill Tours

Ms. Bennett advised that she, Mr. Moore and Mr. Coll met with the WinWaste/Tunnel Hill representative to view the property and discuss programming opportunities there. WinWaste is very interested and open to programs there and discussing ideas for natural resource management of the property. There will be a public hike and lunch (provided by WinWaste) at the Tunnel Hill facility on Saturday, October 18, 2-4pm. There will be a speaker and lunch from 2-3p and the hike will be from 3-4p.

B. Mileage Reimbursement Request (McAdams)

Ms. McAdams presented the Board with a mileage reimbursement request from Ms. Bennett for mileage incurred while using her personal vehicle for official Perry County Park District business. The mileage was incurred from July 19 through August 6, 2025. The reimbursement request is for 393.6 miles. The total amount requested is \$275.52, to be reimbursed at the approved Perry County mileage reimbursement rate set by the Perry County Commissioners, which is \$ 0.70 per mile.

Ms. McAdams moved, Mr. Redfern seconded, to approve a mileage reimbursement request from Ms. Bennett for mileage using her personal vehicle during official Perry County Park District business, incurred from July 19 through August 6, 2025, at a total cost of \$275.52.

Mr. Moore signed the reimbursement request following Board approval. Ms. McAdams will meet with the PC Administrator to review and request appropriation of funds to the reimbursement expense line. The reimbursement purchase order will be processed as soon as the funds are available for encumbrance.

IX. Programming Report

A. Programs & Events

1. Recent programs included:

- a) 8/13 WHIZ -Singing Insects (w/new WHIZ host)
- b) 8/15 Majestic Care Center -Outdoor event- over 100 people
- c) 8/17 Kayaking - canceled due to weather
- d) 8/21 Tunnel Hill tour & programming discussion
- e) 8/24 Tecumseh Lake - plein air program 3
- f) 8/26 Coffee with Some Commissioners
- g) 8/29 Second visit to Tunnel Hill

2. Upcoming programs and events, including:

- a) 9/9 Critter Care
- b) 9/11 WHIZ Fall Flowers
- c) 9/15 Partnership, grant-funded program with the Library on birds, at Glenford Fort or Somerset Library
- d) 9/15 Spider program at Glenford Fort
- e) 9/16 Board Series (OPRA) - Land purchases
- f) 9/20 Stream Study program
- g) 9/25 Appalachian stories conference
- h) 9/27 Blue Blaze Festival
- i) 9/28 Plein Air Ludowici
- j) 10/3 PC Courthouse opening
- k) 10/9 WHIZ

- l) 10/10 Naturalist gathering at Glenford Fort
- m) 10/14 Critter Care
- n) 10/18 Tunnel Hill hike program
- o) 10/21 Stink-O-lantern
- p) 10/26 Plein Air - Glenford Fort
- q) 11/1 Bird Hike - Ludowici
- r) 11/3 Somerset Artist Co-Op painting program (OAC Grant funded)
- s) 11/6 & 7 Green Teachers Conference - Ms. Bennett presenting a program (How I Met Your Mother)
- t) 11/11 Critter Care
- u) 11/12 CORSA meeting
- v) 11/13 WHIZ

B. Other Updates, including:

1. \$500 ODNR Step Outside grant funds received for the purchase of stream study equipment. These items will be ordered soon from Amazon.

Fish Nets	16.99	6	101.94
Kick Net	52.95	2	105.9
Minnow Trap	14.99	2	29.98
10 ml glass jars	13.99		
4 ml glass jars	20.99		20.99
2 ml glass jars	21.99		21.99
Ice Cube Trays	9.95	2	19.9
Digital Microscope			89.99
Storage Totes	79.99		79.99
Hand Lense	13.95	2	27.9
			\$498.58

2. PCPD has been awarded and funds received from ODNR for a \$500 Education grant for the purchase of educational bird skull replicas. These items will be ordered soon from Acorn Naturalists.

Hummingbird	90
Great Blue Heron	189
Red tailed Hawk	160
Duck Skull	61

total:	500
Future Wishlist	
Woodpecker	149
Barn Owl	144
Cardinal	109
Bald Eagle	170
Crow	61
Blue Jay	113
Wild Turkey	45
	\$791

3. OuterSpatial trail app: Ms.

Bennett is still working with ODNR regarding listings of Perry County trails on the OuterSpatial app. She recently learned that there is a cost involved for entering locations in their database. Also, the entry request must come from the property owner, rather than from PCPD.

X. Adjournment

Mr. Redfern moved, Mr. Coll seconded, to adjourn the meeting.

Motion carried

Meeting adjourned at 3:08 PM.

Next Regular Meeting - Monday, October 20, 2025, 1:00 pm

Location: Tecumseh Commons/Tecumseh Theater,

116 Main St, Shawnee, OH Shawnee, Ohio

Reminder:

2025 Park Board Meeting Locations

- | | |
|----------------------|---|
| A. Jan - March 2025 | Somerset |
| B. April - June 2025 | Corning/Junction City/Thornville) |
| C. July - Sept 2025 | New Lexington/New Straitsville/Roseville) |
| D. Oct - Dec 2025 | Shawnee/New Lexington/Somerset) |