



Minutes

Perry County Park District Board - Regular Meeting
May 13, 2024, 2:30 pm
Junction City Library, 108 W. Main St, Junction City OH 43748

- I. Call to Order
Mr. Moore called the meeting to order at 2:34 pm.

- II. Roll Call
Present: Scott Moore; Mr. Redfern; Sue Oberhauser; Tami McAdams.
Absent: Jack Coll
Staff: Jessie Bennett - PCPD Naturalist
Guests: n/a

- III. Approve May Agenda Items/Request for additional/revised agenda items
Ms. Oberhauser moved, Mr. Redfern seconded, to approve the May 13, 2024, meeting agenda as presented.
Motion carried by unanimous vote

- IV. Approval of April Minutes
Mr. Redfern moved, Ms. McAdams seconded to approve the April 15, 2024 minutes as presented.
Motion carried by unanimous vote

- V. Financial Status of Park District and Approval of April Revenue and Expense Reports
Ms. McAdams advised that financial reports were not yet available, though a preliminary report had been printed. It is the first from the new financial software system and needed to be reviewed for discrepancies. A full, reviewed report will be provided at June meeting for approval. She gave the Board an update on the Auditor office's new financial system. The system went "live" and operational April 22. Online training was provided in April. Ms. Oberhauser stepped in to fill the "back up" spot vacated by Mr. Coll. She and Ms. McAdams attended the online training.

- VI. Comments from the public/guests
N/A

- VII. Old Business
 - A. Heart Watch/AED program- park contact update (Oberhauser)
No report. Additional contacts to be made.

B. Board Bonding Update (McAdams)

Ms. McAdams reported that the payment voucher had been submitted to Auditor's Office for payment and the check was cut last Friday. Payment was due to State Farm today. Ms. McAdams picked up check this morning and drove it to State Farm in Newark. All Board Members are now bonded in accordance with ORC 1545.____

C. By-Laws revision project

As determined in April, the by-laws revision project is to be worked on over the summer, and completion is expected in the fall. Ms. McAdams reminded Board members that there was a shared document on Google Drive Workspace that all members have access to to put their comments and suggestions for revisions.

D. Strategic Plan project

As determined in April, the Board will work on a Strategic Plan, with intentions to complete it in the fall of 2024. Board members were encouraged to visit the on-line workspace document to begin adding their ideas, thoughts and project suggestions for the Strategic Plan.

Mr. Moore asked that all documents in-progress be moved to a single folder to make access easier. Ms. McAdams will make the change and share the new folder to all.

E. JFS / HAPCAP Summer Youth Employment Position

Ms. Bennett provided an update on the HAPCAP position. (JFS/HAPCAP Hocking Athens Perry Community Action)

Orientation for job site personnel will be attended by Ms. Bennett and Mr. Moore.

The worker will start on June 5. Ms. McAdams asked when the Board would see a contract or agreement for vote and signature (by board chair). Ms. Bennett expects it to be provided at the orientation.

Ms. McAdams moved, Mr. Redfern seconded to approve entering into an agreement / contract with JFS/HAPCAP Hocking Athens Perry Community Action for a part-time summer youth employment position, at no cost to the Park District, pending receipt and review of the document by Mr. Moore. Mr. Moore will sign the agreement on behalf of the Board if the document is acceptable.

Motion carried by unanimous vote

VIII. New Business

A. N/A - no new business

IX. Executive Session for the purpose of considering the Purchase of Property

A. Mr. Redfern moved, Ms. McAdams seconded, to enter into executive session pursuant to ORC 121.22(G)(2) for the purpose of considering the Purchase of Property.

Roll call vote: Mr. Moore-yes; Mr. Redfern-yes; Ms Oberhauser-yes; Ms. McAdams-yes;

Entered executive session at 3:06PM.

Returned to regular session at 3:44PM.

No action was taken as a result of the Executive Session

X. Executive Session for the purpose of discussing Employment of Public Employee

A. Ms. McAdams moved, Mr. Redfern seconded, to enter into executive session pursuant to ORC 121.22(G)(1) for the purpose of discussing Employment of Public Employee.

Roll call vote: Mr. Moore-yes; Mr. Redfern-yes; Ms Oberhauser-yes;

Ms. McAdams-yes;

Entered executive session at 3:46 PM.

Returned to regular session at 3:55 PM.

No action was taken as a result of the Executive Session. Mr. Moore to seek legal opinion from the prosecutor's office to questions raised in Executive Session.

XI. Programming Report

A. Programs

1. Recent

Ms. Bennett summarized recent programs, including

- April 16 - Speaker at Chamber of Commerce Luncheon in Thornville
- April 24 - provided a station at the Area 3 FFA Environthon held at Glenford Fort, hosted by Perry Soil and Water Conservation District
- April 25 - Earth Day event with the Perry County District Library in New Lexington

2. Upcoming

Ms. Bennett advised that the Summer Newsletter will be available soon and will highlight upcoming programs and events. She gave an update, including:

- Hound Hikes are being planned for participants to bring their dogs for hikes at various locations.
- Working on a kayaking program with Judge Cooperrider
- Storytime at the Fort continues on the third Tuesday of every month
- Programs for schools continue with a program at Junction City and a hike at Glenford Fort later in May.
- Monthly WHIZ TV/radio interviews continue

3. Taste of Life update

Ms. Bennett advised that the Taste of Life Club is no longer an option with FAO. She may revisit the earlier idea of a Jr. Naturalist Club through the park district only.

B. Other Updates

1. Fair Booth- (Payment of \$80 due by June 1); Ms. Bennett advises that on Monday, May 20, she will meet with the Fair Board and offer to present programs in exchange for a full or partial reduction of the \$80 booth fee. Based on what Ms. Bennett learns, Ms. McAdams will move up to \$40 from Supplies to Marketing and create a purchase order to pay fair booth invoice of \$80. The Board also discussed booth coverage.

2. Cabela's Fishing Rod and Reel donation & grant application invitation
Ms. McAdams advised she reached out to Cabela's regarding their fishing pole program and received a donation of 25 rod and reel sets. Also, Cabela's has invited us to apply for a grant. Ms. McAdams will send the grant info to Ms. Bennett.

XII. Adjournment

Ms. McAdams moved, Ms. Oberhauser seconded, to adjourn the meeting.

Motion carried by unanimous vote

Meeting adjourned at 4:59 pm.

Next Regular Meeting - Monday, June 10, 2024, 2:30 pm

Location: Thornville Public Library

Reminder:

2024 Park Board Meeting Locations

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| A. Jan - March 2024 | <i>Somerset</i> |
| B. April - June 2024 | <i>Corning/Junction City/Thornville</i> |
| C. July - Sept 2024 | <i>Glenford/Shawnee/Roseville</i> |
| D. Oct - Dec 2024 | <i>New Straitsville/New Lexington/Somerset</i> |