



MINUTES

Perry County Park District Board - Regular Meeting

January 8, 2024, 3:30 pm

Somerset Courthouse, 1 Public Square, Somerset OH 43783

I. Call to Order

Mr. Moore called the meeting to order at 3:32pm

II. Roll Call

Present: Scott Moore; Mr. Redfern; Jack Coll; Sue Oberhauser; Tami McAdams.

Absent:

Staff: Jessie Bennett - PCPD Naturalist

Guests: Jenny LaRue, Perry County Health Department

Note: Mr. Redfern left the meeting at 5:31pm, just before the start of the Program report.

III. Election of Officers for 2024 - Organizational Meeting

Mr. Moore asked for nominations for Chairman.

Mr. Redfern nominated Mr. Moore for Chairman. Mr. Coll seconded.

Ms. McAdams moved to close nominations, Mr. Redfern seconded.

Motion carried by unanimous vote.

Mr. Moore asked for nominations for Vice Chairman.

Mr. Coll nominated Mr. Redfern for Vice Chairman. Ms. Oberhauser seconded.

Ms. McAdams moved to close nominations, Mr. Coll seconded.

Motion carried by unanimous vote.

Mr. Moore asked for nominations for Secretary/Fiscal Officer.

Ms. Oberhauser nominated Ms. McAdams for Secretary/Fiscal Officer. Mr. Redfern seconded.

Mr. Redfern moved to close nominations, Ms. Oberhauser seconded.

Mr. Coll will be trained to serve as the back-up.

Motion carried by unanimous vote.

IV. Park Board Meeting Dates & Time for 2024 (February 2024 - January 2025)

Mr. Moore presented the 2024 meeting dates as the second Monday of the month at 3:30pm.

Ms. McAdams moved, Mr. Redfern seconded to hold Board meetings the second Monday of the month at 3:30pm and continue moving the meeting location around the county to encourage community participation.

Motion carried by unanimous vote

Discussion on meeting locations followed and the Board determined that the December and 1st Quarter meetings will be held at the Somerset Courthouse and the following community locations for the 2nd, 3rd, and 4th Quarters of 2024.

- A. Jan - March 2024 *Somerset*
- B. April - June 2024 *Corning/Junction City/Thornville*
- C. July - Sept 2024 *Glenford/Shawnee/Roseville*
- D. Oct - Dec 2024 *New Straitsville/New Lexington/Somerset*

The Somerset Courthouse will be considered the primary meeting location whenever not being held in the various other communities.

- V. Approve January Agenda Items/Request for additional/revised agenda items
Ms. McAdams moved, Mr. Coll seconded, to approve the January 8, 2024, meeting agenda as presented.
Motion carried by unanimous vote

- VI. Approval of December Minutes
Mr. Coll moved, Mr. Redfern seconded, to approve the December 11, 2023, regular meeting minutes as presented.
Motion carried by unanimous vote

- VII. Financial Status of Park District and Approval of December Revenue and Expense Report
Ms. McAdams reviewed the December 2023, 2023 year in full, and the 2024 budget financial reports with the Board. She also covered the set-up and structure of the new PCPD General Fund. Approved by Board, Ms. McAdams will make the necessary fund transfers to the supplies line to cover an upcoming \$1500 FOA grant award purchase.

Mr. Coll moved, Ms. Oberhauser seconded, to approve the December 2023, 2023 year in full, and the 2024 budget financial reports.
Motion carried by unanimous vote

- VIII. Comments from the public/guests
Ms. Jenny LaRue of the Perry County Health Department gave an overview of various projects she is working on. She discussed collaborating with PCPD on possibly four PCPD naturalist-led Healthy Community walks in 2024. Funding for the naturalist's time, and assistance with marketing expenses, are also possible. Also discussed was assistance and collaboration with the PCPD's planned Jr Naturalist program which is in development. A meeting will be set up by Ms. Bennett and Ms. LaRue to work on scheduling the Healthy Community walks and outline collaboration on the Jr. Naturalist program. Ms. LaRue advised of other events coming in 2024 such as the Health Department's Bike Rodeo on May 4 at the bike park at Arethusa Springs, in New Lexington. Also, the Bike Buckeye Lake group is hosting a Bike Rodeo on May 10 at Lakewood Schools, in Licking County. Also mentioned was the Ludowici Community Park Founders Day celebration on the first Saturday of June.

IX. Old Business

A. Wilson Mound trash dump update

Mr. Moore said he'd talked again with Mr. Cory Bowers of the Health Department. Mr. Bowers says that if the tires can be removed from their current location and brought to a central, accessible location, the Health Department will take care of getting them picked up and disposed of. Due to the location's terrain and half-buried condition of the tires, lack of equipment, and manpower, the Board determined that PCPD is unable to get the tires pulled out. Future discussion with the County Commissioners and Soil and Water may determine a way to get them pulled out and collected for removal.

B. Somerset property opportunity update

Mr. Moore, Mr. Coll, and Ms. McAdams updated the board on the meeting with the property owner held on Dec 30 at the Somerset Public Library. A summary of the meeting was sent to the property owner. Several dates were chosen to offer the owner for viewing the property.

Ms. McAdams will make the arrangements with the owner for a visit later in January. Mr. Moore will make several contacts to gain additional information on the Clean Ohio Greenspace Fund grant application.

C. Bylaws Revision Project

Ms. McAdams asked board members to continue reviewing the bylaws document on-line and noting their comments and suggestions. She suggested that a special working meeting would be helpful for discussing and making revisions. The board agreed to a special meeting on Wednesday, February 7, at 3:30pm. The location will be held at the Somerset Library.

D. Heart Watch/AED program- update

Ms. Oberhauser will contact various parks in the county to determine interest in having an AED unit at their facility. The focus will first be on parks with sports facilities. She will report her findings to Mr. Jim Mickey of the Health Department and the PCPD board.

E. Logo shirts - update

Ms. McAdams advised that shirts had been dropped off to M and H Screen Printing for logos in December and should be done sometime in January.

F. Chamber of Commerce 2024 membership - update

Ms. McAdams talked with Kim Barnhart at the Chamber of Commerce regarding the membership fee amount for 2024 for PCPD. Ms. Barnhart advised that she will extend the offer for an \$85 membership to PCPD, due to her understanding of our small budget.

Mr. Redfern moved, Mr. Coll seconded, to approve joining the Chamber of Commerce for 2024 at a cost of \$85.

Motion carried by unanimous vote

X. New Business

None

XI. Programming Report

A. Programs

1. Recent

Ms. Bennett reported that the December 2023 Storytime at the Fort was held on Dec 21st and she did her first WHIZ TV/Radio spots on December 13th.

2. Upcoming

Ms. Bennett advised that the 2024 monthly Storytimes will begin on Jan 18th. The quarterly Joint Meeting with Soil and Water will be held Jan 23rd at Glenford Fort.

B. Grants

Ms. Bennett advised the Board that the \$1500 grant we received from the Foundation of Appalachian Ohio is for the purchase of trail maintenance equipment. She expects to purchase several pieces of equipment including a chainsaw, blower, weed trimmer, hedge trimmer, PPE, rakes, and a utility cart. The purchase will be made through Underwood's Hardware in Somerset.

C. Marketing

Ms. Bennett will be continuing monthly WHIZ TV/Radio spots highlighting the Perry County Park District programs and events.

Ms. Bennett will continue to produce a periodic newsletter and program guide. This will be distributed via Facebook, the Chamber of Commerce email blasts, and the PCPD email database she is developing.

D. Other Updates

Solar eclipse trip update- Ms. Bennett advises that she has learned that the trip destination is expected to see thousands of visitors, creating difficulty with traffic, public facilities, and services. The trip home could be delayed by hours due to traffic exiting the area. Therefore, Ms. Bennett recommends canceling the trip and focusing on providing local educational programs leading up to the solar eclipse event. The Board concurred. Ms. Bennett will be contacting the Columbus Astronomical Society to see if they are available to assist with a program.

XII. Adjournment

Ms. McAdams moved, Mr. Coll seconded, to adjourn the meeting.

Motion carried by unanimous vote

Meeting adjourned at 6:11 pm.

Next Regular Meeting - Monday, February 12, 2024, 3:30 pm

Location: Somerset Courthouse

Reminder:

2024 Park Board Meeting Locations

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| A. Jan - March 2024 | <i>Somerset</i> |
| B. April - June 2024 | <i>Corning/Junction City/Thornville</i> |
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