



MINUTES

Perry County Park District Board - Regular Meeting

September 11, 2023, 3:30 pm

William H Barker Community Center (aka Roseville Community Center)

13047 Karl Brown Rd, Roseville, OH 43777

- I. Call to Order
Mr. Moore called the meeting to order at 3:31 pm.
- II. Roll Call
Present: Scott Moore; Mr. Redfern; Jack Coll; Sue Oberhauser; Tami McAdams.
Absent:
Staff: Jessie Bennett - PCPD Naturalist
Guests: Shirley Allen- Village of Roseville Councilperson;
Brian Sickle-Mayor/Roseville (dropped by 4:01p - 4:06p)
- III. Approve September Agenda Items/Request for additional/revised agenda items
Ms. McAdams moved, Ms. Oberhauser seconded, to approve the September 11, 2023, meeting agenda as presented.
- IV. Approval of August Minutes
Mr. Redfern moved, Mr. Coll seconded, to approve the August 14, 2023, Regular meeting minutes as presented.
Motion carried by unanimous vote
- V. Financial Status of Park District and Approval of August Revenue and Expense Report
Mr. Coll moved, Ms. Oberhauser seconded, to approve the August 2023 revenue & expense report.
Motion carried by unanimous vote
- VI. Comments from the public/guests
Shirley Allen, Village of Roseville Councilperson, provided info to the Board on how the Village of Roseville lay in both Perry and Muskingum counties. She invited the Park District to have an activity table set up at their upcoming October Fest event on October 14, 2023. She also advised that the public library hosts a Farmers Market through the summer months and suggested that PCPD explore attending there occasionally. The Board thanked Ms. Allen for arranging the use of their Community Center for the meeting and was given a tour of their wonderful facility.

VII. Programming Report

A. Programs

1. Recent

Ms. Bennett advised that the Animal Extravaganza event on September 9 saw approximately 85 visitors and more than 20 volunteers! She recently met with the management of the Sycamore Learning Center, a new homeschool support organization in Somerset. They discussed how PCPD could provide education programming to their students. Ms. Bennett advised that the PCPD table saw approximately 55 visitors at the Tecumseh Lake Fishing & Try It Day on August 26 and the first-ever hike held for the public at the Wilson Mound (Central Silica) property had 18 attendees and generated a lot of interest in the new County Commissioner property.

2. Upcoming

Ms. Bennett described several upcoming programs and events, including monthly Storytime at the Glenford Fort, monthly Open House at the Glenford Fort, Stink-O-Lantern at Ludowici Community Foundation Park, and Supermoon Full Moon Hike at Ludowici Community Foundation Park.

B. Wildlife Education Grant award (update - summary of supply orders)

Ms. Bennett summarized items purchased with the \$500 Wildlife Education Grant and added that many of these items were used at the recent Animal Extravaganza event. The grant items were purchased through Acorn Naturalists and Amazon.

C. Community Foundation for Perry County (CFPC) / Foundation for Appalachian Ohio (FAO) grant opportunity

Ms. Bennett will be applying for a grant from the Foundation for Appalachian Ohio to provide educational programming items. The deadline is Sept 12, 2023.

D. Other Updates (Shelving/Canopy, etc)

Ms. Bennett updated the Board that the storage shelving and canopy tent approved at the last Board meeting, had been purchased. The shelving is assembled and working well to organize and store programming supplies at the new office at the Glenford Fort Preserve.

Ms. Bennett said she is planning Junior (younger kids) and Senior (older kids) Naturalist programs for the future. She is also continuing to work on planning a field trip to Richland County Park District in April 2024 to view the total Solar Eclipse. She has learned she will be receiving solar eclipse glasses from the Perry County Public Library system.

Ms. Bennett will again be attending the annual Appalachian Green Teachers Conference at the end of October at Burr Oak State Park. She has received a scholarship to attend.

E. Marketing Discussion

The Board and Ms. Bennett discussed ways to increase marketing of PCPD programs and events, including more presence on social media/Facebook, submitting program/event info to the PC Chamber of Commerce for distribution via their email blasts, and exploring getting our info included in school distributions.

VIII. Old Business

A. Heart Watch program

Ms. Oberhauser updated the Board on participating in the Heart Watch Program by assisting with obtaining AED units for parks around the county, especially focusing first on those with sports fields and other areas of high physical activity by youths. The Board discussed locations that might be the most appropriate recipients. Ms. Oberhauser spoke with Jim Mickey, program coordinator at the PC Health Department, and invited him to attend an upcoming Board meeting to discuss the details of the program with the Board. He is expected to attend in October or November.

B. 2024 Budget

The Board discussed the planning time needed for preparing the 2024 budget request to submit to the County Commissioners. Ms. McAdams advised that communication from Jim Stroup of the Commissioners' office indicated that budget requests were due by September 25. The Board scheduled a Special Meeting for Tuesday, September 19, 3pm at the PCPD office at Glenford Fort Preserve for the purpose of budget preparation. Ms. McAdams advised that Mr. Stroup scheduled the Board to go before the Commissioners on Weds October 18th at 12:15pm to submit and discuss the 2024 PCPD budget request to the Commissioners. Ms. McAdams will post special meeting notices.

C. Funding request to Elks - update

Mr. Redfern provided additional information regarding making a request to the New Lexington Elks for a grant/donation. He emailed Ms. McAdams a draft request letter prior to the meeting and will follow up with contact info for submission. Ms. McAdams will put the request on PCPD letterhead and submit the request to the Elks.

D. Financial system - backup person

The Board discussed this previously at which time Mr. Coll volunteered to be the backup person. Training with Mr. Coll is expected to be scheduled soon with Ms. McAdams.

IX. New Business

A. Staff - additional funding request for the remainder of 2023

Mr. Moore advised the Board that he sent a letter to the County Commissioners requesting additional funding in 2023 to provide an additional 50 hours of payroll for Ms. Bennett, so she can have enough time to complete preparation and execute programs scheduled for 2023 and add additional programs and events this year. Commissioner Carpenter responded, advising that the request would be considered at the next Commissioners' meeting.

X. Adjournment

Mr. Coll moved, Mr. Redfern seconded, to adjourn the meeting.

Motion carried by unanimous vote

Meeting adjourned at 5:45 pm.

Next Regular Meeting - Monday, October 16, 2023, 3:30 pm

Location: New Straitsville, OH (exact location TBD)

Reminder:

2023 Park Board Meeting Locations

- A. Jan - Mar 2023 (*Somerset Courthouse*)
- B. April - June 2023 (*Corning/Junction City/Thornville*)
- C. July - Sept 2023 (*New Lexington/Hemlock/Roseville*)
- D. Oct - Dec 2023 (*New Straitsville/Glenford/Shawnee*)