



Minutes

Perry County Park District Board - Regular Meeting

November 14, 2022, 3:30pm

Hoover Theater

125 E. High St, Glenford OH

- I. Call to Order
Mr. Redfern called the meeting to order at 3:30 pm

- II. Roll Call
Present: Fred Redfern; Sue Oberhauser; Jack Coll; Tami McAdams.
Absent: Scott Moore;
Staff: Jessie Bennett - PCPD Naturalist;
Guests: Leonard Sheppard, Mayor of Glenford; Tom Phillips, Village of Glenford Administrator;
Frank Correll - Glenford Lions Park Manager arrived at 3:47 pm
Citizens Jim and Judy Vatter arrived at 4:36 pm

- III. Approve Agenda Items / Request for additional/revised agenda items
Ms. McAdams moved, Ms. Oberhauser seconded, to approve the November 14, 2022, meeting agenda as amended, adding new business item F - Letter of Support for Buckeye Hills.
Motion carried by unanimous vote

- IV. Approval of October Minutes
Mr. Coll moved, Ms. Oberhauser seconded, to approve the October 17, 2022, Regular meeting minutes.
Motion carried by unanimous vote

- V. Financial Status of Park District and Approval of October Revenue and Expenses
Ms. McAdams moved, Ms. Oberhauser seconded, to approve the October 2022 revenue & expenses report.
Motion carried by unanimous vote

- VI. Comments from the public/guests
Mayor Shephard said he was looking for sources for some young replacement trees for Glenford Village Park due to mature trees dying off. Board members and other guests suggested several sources for young tree purchases. Mr. Correll advised that he sold the Silica property to the Commissioners and was very familiar with the property if we had any questions or needed information.

VII. Old Business

A. HB 377 Appalachian Community Grant - collaboration update

Mr. Redfern advised that he has attended several meetings with different agencies and communities regarding the Appalachian Community Grant. He said that Buckeye Hills will be the lead organization for the grant application and recommended that PCPD provide a letter of support to them.

B. County-wide Park and Recreation/Tourism project

Mr. Redfern advised that County Commissioner Carpenter recently mentioned to him his wish for the Park District to work with the new tourism bureau on promoting tourism and the Park District. Mr. Redfern met the tourism bureau's website designer and got her contact information. Ms. McAdams will reach out to discuss link sharing and other ways of promoting both agencies.

C. Thorn Township/Thornville bike trail -ODOT TAP update

Mr. Redfern advised that the status was still as before - Thorn Township is still waiting for a response from ODOT offering an invitation to apply.

D. 2023 Budget update

Ms. McAdams summarized the October 26 budget meeting with the County Commissioners. The Commissioners took the budget request under advisement and no decisions were made that day. Additional information was requested the next day regarding the cost of a liability insurance policy.

E. PCPD branding/graphic design - offer update

Ms. McAdams recalled for the board, that PCPD had received an offer from Faith Saxton of Somerset, a graphic designer with a background in marketing and the publisher of the "Perry County Connect" Facebook page. Ms. McAdams advised that she is to meet with Ms. Saxton in November or December to explore the offer.

VIII. New Business

A. Property use proposals for Commissioners Nov 16 Meeting

Board members discussed observations made at the recent tours of the Silica property and the Clay Center.

1. Silica property

The Board discussed the details they would like to see in the final proposal document to be presented to the County Commissioners on Nov 16. Board members will submit any additional comments later this evening. Ms. McAdams will complete the cover letter and proposal document, and email them to the Commissioners on Tuesday morning, Nov 17.

2. Clay Center property

The Board determined that it will focus the proposal on the Silica property at this time, and possibly revisit a proposal for the Clay Center at a later date.

B. Arrangements for Board member photograph (where/when)

The Board will attempt to get a group photo taken during the December 12 meeting in Shawnee.

C. PCPD apparel - Board member sizes

Ms. McAdams collected shirt sizes from Board members for logo apparel in 2023. The board also approved covering the expense of adding the logo to several personally purchased items of Ms. Bennett.

D. *OPRA Membership Cost Revision

Ms. McAdams advised that the previously approved amount of \$250 would be insufficient, due to the cost for a staff member of \$150, vs a board member cost of \$50. Therefore, OPRA offered us the Group 1 rate of \$300 which typically includes an entire board plus a director. They will allow PCPD to substitute our staff member for the director membership. This will increase the total membership cost to \$300, a \$50 increase, and will include all board members and one staff member.

Mr. Coll moved, Ms. Oberhauser seconded, to approve an additional \$50 to cover the increased OPRA membership fee.

Motion carried by unanimous vote.

Ms. McAdams will make the purchase order arrangements with the Auditor's Office to cover the additional \$50.

E. Programming Report

1. Recent and Upcoming Programs

Ms. Bennett provided an update on recent and upcoming programming and events.

On October 25, Ms. Bennett was the featured speaker at "Breakfast with Some Commissioners" at Dodson's Restaurant. Commissioner Carpenter was there, along with several citizen attendees and representatives from several county agencies. Mr. Redfern and Ms. Oberhauser were also in attendance.

Ms. Bennett advised that the November 3, Glenford Stars after-school nature program was successful and was attended by children ages K-5.

Ms. Oberhauser attended and took photographs of the program.

Ms. Bennett is working on plans for several possible programs over the winter, in-person and via Zoom.

2. Grant applications - status

Ms. Bennett updated the Board on program grant applications. Grant applications were submitted to the National Association for Interpretation (NAI) and the Foundation of Appalachian Ohio Community Foundation Grant for Perry County. An email was received today advising that the FA grant was not awarded. However, the NAI grant was awarded in the amount of \$750. The check has been received.

3. *NAI grant money expenditures

Ms. Bennett requested to move forward with spending the NAI grant award money (\$750) this fiscal year, on items requested in the grant application.

Ms. McAdams moved, Ms. Oberhauser seconded, to approve the spending of the NAI grant monies (\$750) in this fiscal year on items requested in the grant application.

Motion carried by unanimous vote.

On Wednesday, Nov 16, Ms. McAdams will do a pay-in of the NAI grant check at the Auditor's office and then deposit the check at the Treasurer's office.

After the check clears, she will ask Ben Taylor at Commissioner's Office to appropriate the funds up into our expense line. Ms. Bennett will work with Ms. McAdams to move forward with the purchases in December.

4. USFWS Permit Application Status

Ms. Bennett advised that the permit application for the US Fish & Wildlife Migratory Bird Collection Permit is still pending submission. She is still waiting on some of the required letters of support from community organizations to submit with the application. She is following up with them.

5. Burr Oak conference update

Ms. Bennett provided the Board with a summary of her attendance at the Appalachian Green Teachers Conference at Burr Oak State Park Lodge on October 27, reminding the Board that her attendance had been free because PCPD set up a display table at the conference, in partnership with Perry County Waste Reduction and Recycling Office recycling educator, Hallie Clark.

6. County sites - virtual tours and intro's

Ms. Bennett asked Board members for recommendations of historians and community leaders to assist with info and involvement in park/community highlight videos. She is working on the curation of community individuals as

a way to highlight stories and historical tales, possibly in a Round Table of Stories program.

7. Early 2023 program planning

Ms. Bennett discussed her plans for 2023 school programs and guest speaker programs in different communities and their parks. She will be developing a program request form and Ms. McAdams will add a program request email link to the Park District website. She plans to have a few virtual Zoom programs over the winter. Ms. McAdams told the board she will be working with Julie Ward of the Somerset Artist Coop to develop an adult photography conte

- F. Letter of Support - Buckeye Hills as Lead Agent for Appalachian Community Grant
Mr. Redfern requested that the Board provide a letter of support to Buckeye Hills to accept them being designated the lead agent in the grant application for the HB 337, Appalachian Community Grant.

Mr. Redfern moved, Mr. Coll seconded, to approve providing a letter of support to Buckeye Hills to accept them being designated the lead agent in the grant application for the HB 337, Appalachian Community Grant.

Motion carried by unanimous vote.

IX. Adjournment

Ms. McAdams moved, Mr. Redfern seconded, to adjourn the meeting.

Motion carried by unanimous vote.

Meeting adjourned at 5:39 pm

Next Regular Meeting - Monday, December 12, 2022, 3:30pm

Location: Tecumseh Commons/Theater, 116 Main St, Shawnee, OH 43782

Reminder:

2022 Park Board Meeting Locations -

- A. Jan - Mar 2022 (*Somerset Courthouse*)
- B. April- June 2022 (*Corning/Junction City/Thornville*)
- C. July - Sept 2022 (*New Lexington/Hemlock/Crooksville*)
- D. Oct - Dec 2022 (*New Straitsville/Glenford/Shawnee*)