



Perry County Park District Board  
Regular Meeting - May10, 2021 3:30pm  
Via Zoom

Mr. Moore called the May 10, 2021 Regular Meeting to order at 3:30 pm.

I. Roll Call

Present: Scott Moore; Tami McAdams; Jenny LaRue;

Absent: Theresa Kane; Harold Gilbert

Guests: Fred Redfern; Judge Luanne Cooperrider; Tim Sword

II. Approve agenda items / Request for additional agenda items

Agenda accepted as presented.

III. Approval of Minutes

A. April 12, 2021 Meeting Minutes

B. April 14, 2021 Adjourned/Continued Meeting Minutes

Ms. McAdams moved, Mr. Moore seconded to approve the April 12, 2021 Regular and April 14, 2021 Adjourned/Continued Session meeting minutes.

Motion carried by unanimous vote

IV. Comments from the Public

None

V. Financial Status of Park District and Approval of Revenue and Expenses

A. April Financial Reports

Ms. McAdams provided the April financial reports to the Board.

Ms. LaRue moved, Ms. McAdams seconded to transfer \$2800.00 from the Park District fund line to employee salary line to cover payroll expenses for summer interns.

VI. Old Business

A. Website Hosting - Remain with Bluehost

Ms. McAdams explained that after additional discussion with Phoenix Graphix, it is requested to leave the website hosting with Bluehost. There have been no issues in the few months the site has been live. MsLaRue and Ms. McAdams suggested we leave it with Bluehost for now and review again in February 2022, when we have a longer service history with Bluehost.

Ms. LaRue moved, Mr. Moore seconded to leave website hosting with Bluehost for the next year and open a purchase order to reimburse the cost of this year's hosting and domain name renewal to Ms. McAdams.

Total \$152.87 ( One Year Hosting: \$134.88 + one year domain: \$17.99)

Motion carried by unanimous vote

B. Bed Tax - update

Mr. Moore advised that per County Commissioner Ben Carpenter, bed tax funds would no longer be automatically assigned to the Park District. Instead, funds would be released based on proposals from the Park District that justified usage due to impact on tourism in the county. Discussion followed on what projects could qualify. Ms. LaRue suggested that a year's cost of the new PCPD website might qualify. Mr. Moore asked that board members consider ideas on what future projects could qualify and be submitted to the Commissioners for approval.

C. 2021 Interns - Update

Mr. Moore advised he has met with the new interns to complete their employment paperwork and their college intern program packets from the college. They will be starting employment the first week of June. Mr. Moore will be starting them on projects at the Glenford property and is considering projects at the Clay Center. Ms. LaRue expressed that more information from the Commissioners about the plans for the Glenford property and it becoming open to the public would be helpful before the interns do too many projects there. Mr. Moore stated that he hoped the interns could complete the trail marking project at the Glenford property that was started last year. There was also discussion regarding funding for the 2021 interns. It was decided that approximately \$4000 total should be in the salary fund. Currently there is \$1288.00 in the fund.

Ms. LaRue moved, Ms. McAdams seconded to transfer \$2800.00 from the Park District fund line to employee salary line to cover payroll expenses for the two summer interns.

Motion carried by unanimous vote

D. Potential Lease Agreements-County Owned Parcels and Thorn Township - Next steps

Mr. Moore discussed the meeting he and Ms. LaRue had with Thorn Township about a possible 15 year lease of the parcel on Township Rd 358. Ms. LaRue suggested that with ODNR doing dredging in Buckeye Lake it would not be a good idea to pursue this lease this year. There was also discussion of potential leasing of the Glenford property and Clay Center. Ms. McAdams expressed concern about the responsibilities, obligations, expectations and liabilities of managing leased land. She stated the Board should do more research and exploratory meetings before considering a lease of any property from Thorn Township, the County Commissioners or others. Without predictable funding for the Park District to purchase its own policy, any lease would need to include continued liability coverage and maintenance funding. Ms. LaRue will contact the county commissioners office to learn more about

the liability insurance coverage currently in effect at the Glenford 247 acre, Clay Center, and Ludowici properties.

- E. Virtual Park Tours -video introductions of Perry County parks and recreation areas  
The Board discussed having the summer interns work on producing virtual video tours of parks around the county. The videos would be available through Facebook, YouTube and links on the PCPD website. Ms. LaRue suggested partnering with the OCVN volunteers and ask them to work with the interns on this project. It would help the interns produce specific nature related videos, along with location feature-based videos.
- F. Speaker Series - Kenneth Tubaugh - April 29- ZOOM 101- The Basics - Update  
Ms. McAdams advised that the Zoom 101 Speaker Series went well and was very informative. The Board discussed future in-person speaker series for 2021 and the need for a larger venue. Several potential locations were mentioned to follow up on.

## VII. New Business

- A. Board vacancy - Gilbert resignation  
Mr. Moore advised he received notification from Mr. Gilbert of his intent to resign from the Park District board. Discussion followed. Mr. Moore was asked to follow-up with Judge Cooperrider. When the position is officially vacant, the Park District Board will post public notices to advertise the vacancy.
- B. Resolution 2021-01 OPRA/ODOT Metro Funds (Moore)  
Mr. Moore advised the Board that a resolution was recommended to provide to ODOT to ensure the Park District remains in the 2021-01 Metro Parks funding schedule. These funds are available to be used for gravel, paving and other transportation related projects on lands owned or leased by the Park District. Ms. LaRue will arrange for a notary at the Health Department to notarize the document. Board members will be able to drop by the Health Department and sign the document.
- C. Proposal for Wetland Park on Lincoln Park Drive, New Lexington  
Ms. LaRue provided the Board with information regarding a wetland property near the Health Department and Tunnel Hill Rd. This 2+ acre property is currently owned by the County Commissioners. Deborah Rainey, Director of Education at the Health Department is interested in applying for an ODNR Nature Works grant to develop this area as a wetland park and wants to discuss the project with the Park District board. Ms. LaRue suggested that perhaps this property could be another potential lease property for the Park District to discuss with the County Commissioners. The liability insurance issue and questions would apply to this property as well. It was discussed that perhaps a management agreement was more appropriate than a lease situation. The Board decided that the June meeting would be held at the Health Department so the wetlands area could be viewed.

D. Project Proposals to Receive Lodging Tax Funds

Mr. Moore advised that per County Commissioner Ben Carpenter, bed tax funds would no longer be automatically assigned to the Park District. Instead, funds would be released based on proposals from the Park District that justified usage due to impact on tourism in the county. Discussion followed on what projects could qualify. Ms. LaRue suggested that a year's cost of the new PCPD website might qualify. Mr. Moore asked that board members continue to think of what future projects could qualify and be submitted to the Commissioners for approval.

E. Ohio's Appalachian Country Organization Membership

The Board discussed joining Ohio's Appalachian Country Organization. A one year membership is \$100.00. Membership could provide the District with a listing on the organization's website and possible resources benefiting tourism in Perry County. Ms. LaRue advised that the organization's president wanted to meet with the Park District. Ms. LaRue suggested that before we move to join, we should schedule a meeting with the App Country Org for all Board members to learn more about the organization and what the benefits would be. Ms. LaRue will work on setting up a Zoom or in-person special board meeting for this purpose.

F. 2021 Potential joint public-activities w/Soil and Water

Topic will be discussed at a future meeting.

G. Goals -objectives for 2021

Topic will be discussed at a future meeting.

VIII. Adjournment

Meeting adjourned at 5:05 pm

Mr. Moore moved, Ms. McAdams seconded to adjourn.

Motion carried by unanimous vote

Next Regular Meeting - Monday June 14 , 2021 3:30PM Perry County Health Dept