



Perry County Park District Board - Regular Meeting
January 10, 2022 3:30pm
Somerset Courthouse - 100 Public Square, Somerset, OH

Mr. Moore called the January 10, 2022 Regular Meeting to order at 3:34 pm.

I. Roll Call

Present: Scott Moore; Fred Redfern; Tami McAdams.

Absent: (two vacant board positions)

Guests: Jessie Bennett - PCPD Volunteer Naturalist; Caleb Bennett;

II. Election of Officers - Organizational Meeting

Mr. Moore asked for nominations for Chairman.

Ms. McAdams nominated Mr. Moore for Chairman. Mr. Redfern seconded.

Mr. Redfern moved to close nominations, Ms. McAdams seconded.

Motion carried by unanimous vote.

Mr. Moore asked for nominations for Vice Chairman.

Ms. McAdams nominated Mr. Redfern for Vice Chairman. Mr. Moore seconded.

Ms. McAdams moved to close nominations, Mr. Moore seconded.

Motion carried by unanimous vote.

Mr. Moore asked for nominations for Secretary/Fiscal Officer.

Mr. Redfern nominated Ms. McAdams for Secretary/Fiscal. Mr. Moore seconded.

Mr. Moore moved to close nominations, Mr. Redfern seconded.

Motion carried by unanimous vote.

III. Park Board Meeting Dates 2022 (February 2022 - January 2023)

Mr. Moore asked for discussion on meeting dates and times for 2022, whether to stay on second Monday at 3:30pm or change day and/or time. Discussion followed. Mr. Moore suggested that meetings at this time remain on the second Monday, 3:30pm, and revisit after new board members join the board later this year. The Board intends to resume moving the meeting location around the county to encourage community participation. The Somerset Courthouse will be considered the primary meeting location when not being held in various communities.

Ms. McAdams moved, Mr. Redfern seconded to hold Board meetings the second Monday of the month at 3:30pm unless subject is revisited later in the year and date/time revisions are brought before the Board for consideration.

Motion carried by unanimous vote.

IV. Comments from the Public/guests

None

V. Approve Agenda Items / Request for additional/revised agenda items

Ms. McAdams moved, Mr. Redfern seconded to approve the January 10, 2022 regular meeting agenda.

Motion carried by unanimous vote.

VI. Approval of Minutes

A. December 13, 2021 Meeting Minutes

Mr. Moore moved, Ms. McAdams seconded to approve the December 13, 2021 Regular meeting minutes.

Motion carried by unanimous vote

VII. Financial Status of Park District and Approval of Revenue and Expenses

A. December -Revenue and Expenses

Ms. McAdams presented the financial reports for December 2021.

Mr. Redfern moved, Ms. McAdams seconded to approve the December 2021 revenue & expenses with questions as discussed to be addressed with the Auditor's office.

More discussion followed regarding the Budget amount for 2022 of \$7639.00.

Questions for Auditor's office: 1) Origination of total budget amount; 2) Reason for no carry-over of intern payroll and related unspent balances.

Motion carried by unanimous vote.

VIII. Old Business

A. County Commissioner related - updates

1. Pending Lodging Tax fund requests

- a) Ms. McAdams advised that an email was sent to the County Commissioners on January 10, 2022 to advise them of the results of an inquiry to the County IT Department requested by Commissioner Householder to learn whether it was possible for the County IT to host the Park District website, to save on costs for hosting with BlueHost. The Perry County IT Dept advised Ms. McAdams that the County IT is not able to host a multi-page, graphic-based site such as the Park District website. The agency pages through PC IT are simple, mostly text-based with minimal graphics. The email advised that the Park District website would remain hosted at BlueHost and requested a reconsideration of the Lodging Tax Fund request for website fees and a status request on the 911 signage funding request, both submitted Sept 22, 2021. The email further requested guidance on determination timeframes for future requests. Discussion followed.

B. Park address signage locations

The Board discussed a preliminary list of locations to consider for the first twenty 911 signs at parks around the county, including, but not limited to:

Glenford Fort, Perry County Gun Club, St. Joseph's Lake, Clouse Lake, Junction City, Roseville, Shawnee, New Straitsville (has new levy), Crooksville (has levy), Somerset (has levy), New Lexington, Buckeye Lake/Fairfield Beach State Park, Congo, Corning, Glenford? Thornville, Hemlock

Board members will need to contact the management of each of these potential park locations and learn:

- 1) Do they have addresses assigned to their parks?
- 2) Do they have 911 addresses at any of their parks already?
- 3) For their parks with addresses, but without signage, are they interested in their parks being considered for this signage project?

- C. PC “Discover Perry County” Magazine Advertisement
Ms. McAdams updated the Board on the status of the PC “Discover Perry County” magazine advertisement . She talked with Perry Tribune Darrin Bryan today and confirmed our ad is in graphic production. They expect to be sending us a proof for approval and an invoice later this week.
- D. VOIP Phone Line through Perry Co IT -
Ms. McAdams updated the Board on the Park District voicemail /phone number. The phone number was made active on December 17 and the voicemail forwarding was tested and is working properly. Whenever the system receives a voicemail, the recording will be emailed to the Park District email address.

IX. New Business

- A. Ohio Appalachian Country membership
Ms. McAdams suggested that now the park district has an agency phone number, the Board could move forward with applying for membership with Ohio Appalachian Country (OAC).
Mr. Redfern moved, Ms. McAdams seconded to approve joining the Ohio Appalachian Country for promotion of tourism in Perry County, at a cost of \$100 for the year.
Motion carried by unanimous vote.
Ms. McAdams will request a completed W9 from OAC, set up the purchase order and submit the membership application to OAC.
- B. Upcoming Community Events and Programming Report
 - 1. Soil & Water Winter Hike at Glenford - Jan 14 - 6-8pm
 - 2. PCPD Program Planning
Ms. Bennett provided information to the Board on upcoming programs, including:
 - a) Nature Trivia via Zoom - Sat Jan 29 2pm. Board preview Jan 22, time TBD
 - b) How I met your mother via Zoom - tentatively set for Thurs Feb 10, 7pm
 - c) Maple syrup production - via a two-lecture video series, with a local producer
 - 3. Planning for Judge Cooperrider’s 22 Caliber Killer presentation-Feb or March. Ms. McAdams to contact Judge Cooperrider to discuss the PowerPoint (PPT) development and potential dates.
 - 4. Ms. Bennett said she has been researching training opportunities for Project Learning Tree and has learned it will be available online. PLT focuses on interdisciplinary, environmental education for K-12. She will gather specific information (dates, schedule, pricing, etc) to present to the Board at a later date.
- C. New Lodging Tax fund requests
 - 1. Ohio Appalachian Country membership
Mr. Redfern moved, Ms. McAdams seconded to approve submitting a request to the County Commissioners for \$100 funding from the Lodging Tax Fund to cover the cost of membership in the Ohio Appalachian Country organization for promotion of tourism in Perry County.
Motion carried by unanimous vote.
 - 2. PC Chamber “Discover Perry County” magazine ad (\$175 for 1/8th page & design)
Mr. Redfern moved, Ms. McAdams seconded to approve submitting a request to the County Commissioners for \$175 funding from the Lodging Tax Fund to cover the cost of

the Park District advertisement in the 2022 Perry County Chamber of Commerce “Discover Perry County” magazine for promotion of tourism in Perry County.
Motion carried by unanimous vote.

Ms. McAdams will draft the fund requests and submit to the County Commissioners.

D. County Park and Recreation Master Plan project

The Board reviewed last month’s discussion with Somerset Mayor Tom Johnson regarding:

1. The possibility of developing a County-wide Park and Recreation master plan, with assistance from the Ohio University. The Board agreed it should explore moving forward with contact with Ohio University. Mr. Redfern will be attending a mayor’s meeting soon and will probably see Mayor Johnson there. Mr. Redfern will try to discuss the master plan project further with him at that time and follow-up on the Zoom meeting Mayor Johnson proposed having with OU. Mr. Redfern was also tasked with contacting Amista Lipot at the Ohio University Voinovich Center to discuss requesting assistance with this master plan project.
2. The status of the old railway from East Fultonham along Jonathan Creek. Mr. Moore will provide Mayor Johnson with the information and documents gathered by PCPD investigating ownership of the railway and status of the East Fultonham leg along Jonathan Creek.

E. Website update planning

Ms. McAdams advised that a project was scheduled to add board minutes to the site in 2022. There could possibly be a cost incurred to Phoenix Graphix (website designer) to create the initial page layout. If this is necessary, a quote will be presented to the Board at a later meeting.

X. Adjournment

Mr. Redfern moved, Ms. McAdams seconded to adjourn.

Motion carried by unanimous vote.

Meeting adjourned at 5:24 pm

Next Regular Meeting - Monday February 14, 2022 3:30pm

Location: Somerset Courthouse, 100 Public Square, Somerset OH 43783