



Perry County Park District Board - Regular Meeting
December 13, 2021 3:30pm
Somerset Courthouse - 100 Public Square, Somerset, OH

Mr. Moore called the December 13, 2021 Regular Meeting to order at 3:38pm.

I. Roll Call

Present: Scott Moore; Fred Redfern; Tami McAdams.

Absent:

Guests: Judge Luann Cooperrider; Tom Johnson - Mayor of Somerset; Jessie Bennett - PCPD Volunteer Naturalist; Jenny LaRue - Perry Co Health Department; Tim Sword; Gary Turnes; Nicole Snodgrass-Zane State student-Wildlife Conservation program;

II. Comments from the Public/guests - discussion with village/township/park managers

- A. Judge Cooperrider gave a summary of the proposed Thornville / Rt 358 / Rt 13 bike trail project progress. There have been several Thornville Economic Development meetings with the public, local agencies and organizations present, plus the Judge and others attended a Thornville Township Trustees meeting to discuss the possible Township role in the project, because the trail would be within the Township. Before an ODOT Transportation Alternative Program (TAP) grant can be applied for, a lead agency must be determined to be the applicant. A letter of intent is due to ODOT by October 31, 2022. The group is going back to the next Thorn Township Trustee meeting to provide additional info requested and discuss further the possible role of the Township. Discussion will continue with the government agencies, organizations and the public.
- B. Tom Johnson suggested seeking funding from the County Commissioners ARPA (American Rescue Plan Act) funds for the development of a County Parks and Recreation Master Plan which would provide a detailed master plan, cost estimates and the necessary info required for grant applications and property management agreements or leases.
Mr. Johnson also mentioned the Mt Perry Railroad and the potential for ownership being transferred to the County Commissioners. This might be another opportunity for the Park District and another project where a County Parks and Recreation Master Plan would be beneficial. He discussed meeting with Ohio University (OU) to discuss how to request funds from the Commissioners for master plan development. Mr. Johnson said he would assist in connecting with and setting up a meeting with OU, probably via Zoom. Working with Mid-Ohio Regional Planning Commission (MORPC) for similar assistance is also a possibility and will be explored.
- C. Tim Sword advised he is on the Somerset Park Board and provided an update of Somerset Parks plans, projects and events.
(4:40pm Guests Johnson, Sword, Johnson left meeting)
- D. Nicole Snodgrass-Zane introduced herself and described her schooling at Zane State in the Wildlife Conservation Program. She will be graduating in Spring 2022 and is interested in becoming involved with the Perry County Park District as a volunteer or possible intern. She will check with her degree program to see if volunteer hours with Park District would count toward her degree requirements.
(4:54pm Guest Snodgrass left meeting)
- E. Gary Turnes advised that the Village Maintenance has recently done a lot of work at Fincks Preserve and installed several culverts for trail improvement.

- III. Request for additional/revised agenda items
 - A. Ms. McAdams requested to add "E" under new business for a Credit Card discussion.

- IV. Approval of Minutes
 - A. November 8, 2021 Meeting Minutes
 - Mr. Redfern moved, Ms. McAdams seconded to approve the November 8, 2021 Regular meeting minutes.
 - Motion carried by unanimous vote

- V. Financial Status of Park District and Approval of Revenue and Expenses
 - A. November -Revenue and Expenses
 - Ms. McAdams moved, Mr. Redfern seconded to approve the November 2021 Financial Report.
 - Motion carried by unanimous vote
 - (1:11 Guest Turnes left meeting)

- VI. Old Business
 - A. Activities/Programs- Update (McAdams/Bennett)
 - Ms. McAdams and Ms. Bennett provided info on current program planning, including:
 - 1. Winter Zoom programs
 - Ms. Bennett advised that planning was in progress for Zoom programs for January, February and possibly March.
 - 2. Library programs
 - Ms. Bennett advised that the Library is not doing in-person programs yet, so programs for the Library may not occur until warmer weather when they can be held outdoors.

 - Mr. Redfern moved, Ms. McAdams seconded to approve creating a purchase order for \$150 to cover Ms. McAdams' Zoom meeting costs in 2022.
 - Motion carried by unanimous vote
 - 3. Judge Cooperrider's 22 Caliber Killer Speaker Series
 - Ms. McAdams and Ms. Bennett will be working with Judge Cooperrider to assist with development of her Power Point presentation. The program will be presented in Glenford at the Hoover Theater and will likely occur in late February or sometime in March.
 - 4. Spring Bike Event
 - Ms. McAdams advised she will contact Boy Scout troop leaders in the county to discuss them possibly designing and running a Bike Rodeo event at the Spring Bike Event in Thornville.
 - 5. Ms. Bennett is checking into obtaining paddlesports/kayak instructor certification and drone operator licensing.
 - B. County Commissioner related - updates (Moore)
 - 1. Pending Lodging Tax fund requests
 - a) Mr. Moore advised there has been no response to website & 911 signage requests submitted Sept 22. Ms. McAdams will contact County IT to follow up on Commissioner Householder inquiry on whether they can host the Park District website. She will draft an email to the Commissioners with the results of the inquiry and to request status of the Lodging Fund requests.

- C. Park address signage locations
The Board will begin working on creating a proposed address list for the 911 signs. Possible locations discussed are Glenford Fort, Gunclub, St Joseph's Lake, and Fincks (once an address is assigned). After the list is finalized, contact will be made with managing entities to ensure interest in having us provide 911 signs for them. Volunteers will be recruited for installation.
- D. Community Parks-Needs Survey - Results
Ms. McAdams advised that no additional community surveys have been received at this time.
- E. 2022 Budget - Mr. Moore advised that the requested budget was submitted to the Commissioners in November, but no word has been received yet on whether it was approved.
- F. Upcoming Meeting Locations
 - 1. December - Somerset Courthouse
 - 2. January {annual organizational meeting} - Somerset Courthouse
 - 3. February - Somerset Courthouse
- G. PC Travel Magazine Advertisement - update
Ms. McAdams advised that the draft ad copy had been submitted to the Perry Tribune (publishers for the Chambers travel magazine). When the new park district phone is assigned, the ad copy will be updated. The Tribune will provide an ad proof and invoice afterwards.
- H. VOIP Voicemail Phone Line through Perry Co IT - Update
Ms. McAdams updated the Board on the voicemail phone line status, advising that Perry County IT staff have submitted the phone number and voicemail setup. The cost has been confirmed at \$2.50 per month. The Commissioners Office Ben Taylor will invoice the Park District in 2022. Recorded messages to this voicemail box will automatically be emailed to the park district email address.

VII. New Business

- A. File collection- old Park District files - plan for scanning
Ms. McAdams asked to be sent paper and digital park district files for addition to the park district's Google Drive file storage. Mr. Moore has a provided flash drive and will transfer files to it. Ms. LaRue needs a flash drive and will work on getting paper files/binders she has back to the Board.
- B. Website update planning
Ms. McAdams advised that a project was scheduled to add board minutes to the site in 2022. There could possibly be a cost incurred to Phoenix Graphix (website designer) to create the initial page layout. If this is necessary, a quote will be presented to the Board at the February meeting.
- C. Upcoming Community Events
 - 1. Soil & Water Winter Hike at Glenford - Jan 14 - 6-8pm
- D. New Lodging Tax fund requests to consider
The Board discussed upcoming and potential Lodging Tax Fund requests.
 - 1. Ohio Appalachian Country membership - (\$100) - Membership application will be submitted to OAC when new park district phone # is in place and Lodging Tax funding request will be submitted to County Commissioners.
 - 2. PC Chamber "Discover Perry County" magazine ad (\$175 for 1/8th page & design)
Lodging Tax funding request will be submitted to County Commissioners
 - 3. Possible funding to Shawnee for signage

Mr. Moore summarized the Dec 10 meeting with Mr Scott Kreps of Shawnee Theater and Tecumseh Trail Town to discuss partnering to assist with developing a consistent style for historic and ecotourism interpretation signage in Shawnee. He advised that the next step is that Mr. Kreps will submit a summary and proposal for their signage project with expected costs and other details for the Board to consider for submitting a Lodging Tax Fund request to the Commissioners. Later on, board members will be included in invitations to local meetings regarding the signage/branding money, with organizations such as Little City of Black Diamonds, Buckeye Trail Assc, Winding Road and Black Diamond Development, LLC.

E. Credit Card

Ms. McAdams suggested that the Board consider applying for a credit card to be used primarily for online purchases and to pay for subscription service fees ie: Google Workspace and BlueHost web hosting fees. These are currently being paid via Ms. McAdams personal card and being reimbursed. The County agency credit card is through Peoples National Bank.

Mr. Redfern moved, Mr. Moore seconded to approve Ms. McAdams to make an application to Peoples State Bank for a Park District credit card, requesting a credit limit of up to \$1000.
Motion carried by unanimous vote

VIII. Adjournment

Mr. Redfern moved, Ms. McAdams seconded to adjourn.
Motion carried by unanimous vote.
Meeting adjourned at 6:00 pm

Next Regular Meeting - Monday January 10, 2022 3:30pm
Location: Somerset Courthouse, 100 Public Square, Somerset OH 43783