



Minutes

Perry County Park District Board - Regular Meeting

April 11, 2022 3:30pm

Corning Public Library, 113 11th St, Corning, OH 43730

Mr. Moore called the meeting to order at 3:31 pm.

Board welcomed Ms. Bennett on her first day with the Park District in the role of part-time Naturalist! Ms. Bennett is the park district's first staff hire.

I. Roll Call

Present: Scott Moore; Fred Redfern; Tami McAdams.

Absent: (two vacant board positions)

Staff: Jessie Bennett - PCPD Volunteer Naturalist;

Guests: Steve Glade; Sarah Luzadder; Carolyn Wilson; Chris Wilson;

II. Comments from the Public/guests

Chris Wilson: Discussed Perry County and his family's 100 yr history here.

Sarah Luzadder: Advised she is new to the area and interested in becoming involved with the park district in some way in the future. The Board suggested various ways to volunteer and become involved.

Carolyn Wilson: Asked about Lodging Tax application/promotion.

Steve Glade: Discussed his involvement as a volunteer in upcoming activities of the park district (hikes) and discussed other potential activities in partnership with the Perry Soil and Water Conservation District. He advised that the County Commissioners were hiring someone to work on tourism and be a second person working on lodging tax collection.

III. Approve Agenda Items / Request for additional/revised agenda items

- A. Ms. McAdams moved, Mr. Redfern seconded, to approve the April 11, 2022, regular meeting agenda, as amended, with adding a Section E under new business: Vacant Board Positions.

Motion carried by unanimous vote

IV. Approval of Minutes

- A. Ms. McAdams moved, Mr. Redfern seconded, to approve the March 14, 2022, Regular meeting minutes.

Motion carried by unanimous vote

V. Financial Status of Park District and Approval of Revenue and Expenses

Ms. McAdams presented the financial reports for March 2022.

- A. Mr. Redfern moved, Ms. McAdams seconded, to approve the March 2022 revenue & expenses.

Motion carried by unanimous vote

VI. Old Business

A. County Commissioner related

Mr. Moore and Ms. McAdams summarized their March 16 meeting with the County Commissioners regarding the proposal for new hire and clarification on pending Lodging Tax fund requests.

1. The County Commissioners asked the park district to meet with Asst Prosecutor Herendeen for his opinion on

- a) Proper classification of new part-time naturalist hire.
- b) Appointment - whether Co Commissioner appointment was needed or would park board appoint their own hires.

2. Lodging Tax fund requests - update on approvals

- a) Website - yes \$152.87
- b) 911 address signs - yes \$299.80
- c) Ohio's Appalachian Country tourism membership - yes \$100
- d) Perry Co Chamber Tourism magazine ad - no

3. Meeting with Asst Prosecutor Herendeen on March 31- Park District hiring authority, part-time classification and OPERS memberships

- a) Proper new hire classification. He advised that "Intermittent" would
- b) be the appropriate classification for the part-time new hire.
- c) OPERS membership for new hire. He advised that an intermittent employee would be a member of OPERS.
- d) Appointment of new hire. He advised that the County Commissioners do not need to appoint an employee for the Park District. Per ORC 1545.07, the Park District is authorized to employ employees.

B. Park address signage locations

Ms. McAdams advised that Perry Soil and Water has received received their signs and will install them at Glenford Fort and the PC Gun Club. A list of additional list of villages/cities was given to each board member to research and contact to ask whether they were interested in park address signs.

C. Ohio's Appalachian Country Membership meeting - March 30

Mr. Moore advised that he attended the March 30 virtual OAC membership meeting and provided a summary for the Board. He discussed a 7-point tourism promotion list gained from the meeting.

D. County-wide Park and Recreation/Tourism project

Mr. Moore provided an update on the OU Voinovich Center - Perry County Recreation and Tourism project. He will contact Mark Barbash, project manager, and invite him to a park district board meeting to provide info and clarification to the board on project goals and plans.

VII. New Business

A. Upcoming Community Events and Programming Report (Bennett)

Ms. Bennett gave an update on upcoming programming and events and provided a draft of a general info brochure for Board review and input.

Upcoming events: April 23-Wildflower Hike, Fincks Preserve; April 25-Earth Day display at Mt. Aloysious; May 7 - Wildflower Hike, Glenford Fort & old silica property; Perry County Library Storytime nature programs are being scheduled.

Ms. Bennett requested permission to attend the ODNR Wildlife Diversity Conference on May 11, 2022 in Columbus.

Mr. Redfern moved, Ms. McAdams seconded, to approve Ms. Bennett to attend the ODNR Wildlife Diversity Conference on May 11, 2022 in Columbus at a reimbursable cost of \$25.

B. Adoption of County Personnel Policy Manual

Ms. McAdams recommended that the Board formally adopt the Perry County Personnel Policy Manual.

Ms. McAdams moved, Mr. Redfern seconded, to formally adopt the Perry County Personnel Policy Manual for Park District staff.

Motion carried by unanimous vote

C. Mission/Vision Statements

Ms. McAdams asked the Board to consider revising the current mission statement so that it is unique from other agencies. Additionally, she recommended that the second paragraph be crafted into a vision statement, rather than be a continuation of the mission statement. Copies of the current mission statement and a working draft of a new statement were provided to the Board members for review and input before the May meeting. The vision statement will be worked on after the mission statement is done. The Board agreed to collaborate on the revision of the mission statement and creation of a vision statement.

D. Item regarding Corning parks, on behalf of the Community (Moore)

On behalf of the Corning Community Mr. Moore discussed the two Corning parks, giving a summary of their locations, amenities and current needs. He said that bleachers needed repaired or replaced, a barrier to the creek was needed at the basketball court and there was settling of the playground surface.

E. Vacant Board Positions

The Board discussed the current vacant board positions (2).

Mr. Redfern moved, Ms. McAdams seconded, to proceed with advertising the vacant positions and include that applicants are asked to submit a cover letter and resume by May 2, 2022 via email or USPS mail.

Motion carried by unanimous vote

VIII. Adjournment

Ms. McAdams moved, Mr. Redfern seconded, to adjourn the meeting.

Motion carried by unanimous vote. Meeting adjourned at 4:55 pm

Next Regular Meeting - Monday, May 9, 2022, 3:30pm

Location: Junction City Public Library, 108 W Main St, Junction City, OH 43748

Reminder:

2022 Park Board Meeting Dates/Locations -

- A. April - June 2022 (*Corning/Junction City/Thornville*)
- B. July - Sept 2022 (*New Lexington/Hemlock/Crooksville*)
- C. Oct - Dec 2022 (*New Straitsville/Glenford/Shawnee*)